



## CRANLEIGH PARISH COUNCIL

### **POLICY FOR MEMORIAL BENCHES IN CRANLEIGH CEMETERY**

- All applications to erect a memorial bench in the Cemetery must be approved by the Cemetery Committee or, using their delegated powers, the Chairman and Vice Chairman of the Committee.
- All applications must be in writing and signed by the applicant.
- The location of the bench will be subject to consultation with the Sexton and Cemetery Committee.
- The owner of a memorial bench is responsible for the supply, erection and maintenance of their bench.
- Memorial benches should be erected on, and secured to, a solid foundation.
- All benches installed in the Cemetery are done so at the owner's risk.
- The Parish Council will attempt to notify the applicant in the event that the memorial bench is damaged. The applicant should ensure that the Council is in possession of current contact details.
- The Council cannot guarantee the long-term safety or security of the bench and is not responsible for the replacement of benches resulting from damage or deterioration with age. The Council reserves the right to remove any bench that is in a considerable state of disrepair or in their view is a risk to health and safety.
- In the unlikely event the seat is stolen, the Parish Council shall not be responsible for providing a replacement.

October 2014

To be reviewed October 2016