



**CRANLEIGH PARISH COUNCIL**

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Village Way  
Cranleigh  
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15 February 2018

**NOTICE OF A MEETING OF THE PERSONNEL COMMITTEE**

Members of the Personnel Committee are respectfully summoned to a Meeting to be held on **Thursday 22 February 2018 at 6.00p.m.** in the Council Chamber, Village Way, Cranleigh.

Beverley Bell FSLCC  
**PARISH CLERK**

To:- The Personnel Committee

Cllr R Burbridge  
Cllr R Cole                      Chairman  
Cllr B Freeston                Vice Chairman  
Cllr A Richardson

**AGENDA**

1. **APOLOGIES FOR ABSENCE**  
**Recommendation: To accept apologies and reasons for absence.**
2. **DECLARATION OF INTERESTS**  
**Recommendation: To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**
3. **PERSONNEL COMMITTEE MINUTES**  
**Recommendation: The Committee to approve and the Chairman to sign as a correct record, the Minutes of the Personnel Committee Meeting held on 23 November 2017.**
4. **CHAIRMAN'S REPORT**  
**Recommendation: To note the report.**
5. **POLICIES REVIEW**  
Presentation by the Clerk on a Review of Council Policies  
**Recommendation: To note the presentation and timetable the policy review.**

6. PUBLIC SESSION  
**Recommendation: To note any comments by members of the public.**
  
7. STAFF MATTERS  
**Recommendation:-**  
**To exclude members of the press and public – reason staff in confidence.**
  
8. DATE OF NEXT MEETING  
**Thursday 10 May 2018.**

Please note that the agenda and all associated papers can be found on the Parish Council website [www.cranleighpc.org](http://www.cranleighpc.org).

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.