



Cranleigh Parish Council

**PRECEPT CALCULATION
AND BUDGET 2015/16**

**PRECEPT CALCULATIONS
CALCULATION OF ESTIMATED BALANCE FOR 2014/15**

Cranleigh Parish Council
Precept calculations (page 1.)
Expenditure in 2014/15
and estimated balance
at 31.3.15

REVENUE	REVENUE	SRF	CAPITAL	TOTAL
Balance brought forward at 1.4.14	27274			27274
FUNDING for 14/15				
Precept	216882	24436	27500	268818
Compensatory Grant	27282	0	0	27282
Precept support grant	7258			7258
Sponsorship of flowerbed	100			100
Youth Café	1000			1000
Public conveniences	8,333			8,333
INCOME for 14/15 Estimated	<i>Estimated amount</i>			
Finance	8000	0	0	8000
Recreation	5088	0	0	5088
Snobxhall Pavilion	6500	0	0	6500
Allotments	2954	0	0	2954
Village hall	25782	0	0	25782
Cemetery	16686	0	0	16686
Youth Café	550	0	0	550
Youth Centre	13000	0	0	13000
Events	2500	0	0	2500
INCOME for 14/15 Estimated	81060			81060
TOTAL EST INCOME 14/15	81060			418625
Estimated EXPENDITURE for 14/15	<i>Estimated amount</i>			
Finance	74983	0	0	74983
Civic	1550	0	0	1550
Grants	2000	0	0	0
Recreation	95182	0	0	95182
Snobxhall Pavilion	24627	0	0	24627
Allotments	4950	0	0	4950
Village hall	33708	0	0	33708
Cemetery	42224	0	0	42224
Public Conveniences	20440	0	0	20440
Youth Café	11874	0	0	11874
Youth Centre	22091	0	0	22091
Planning	5960	0	0	5960
Events	18500	0	0	18500
Sub-total of estimated expenditure for 14/15	358089			358089
TOTAL EST EXPENDITURE FOR 14/15	358089			358089
ESTIMATED BALANCE AT 31.03.15	277029			60536

* (see precept calculation page 2)

PRECEPT FOR 2015/16

ESTIMATED INCOME FOR 2016/16

	REVENUE	SPECIAL REVENUE	CAPITAL	
INCOME for 15/16 Estimated				
Finance	1500	0	0	1500
Recreation	5141	0	0	5141
Snoxhall Pavilion	6600	0	0	6600
Allotments	3000	0	0	3000
Village Hall	26232	0	0	26232
Cemetery	16936	0	0	16936
Youth Café	600	0	0	600
Youth Centre	13195	0	0	13195
Events	2500	0	0	2500
TOTAL EST INCOME 15/16	75704	0	0	75704

Cranleigh Parish Council
Precept calculations (page 2.)

Estimated EXPENDITURE for 15/16

	REVENUE	PROPOSED SPECIAL REVENUE	PROPOSED CAPITAL PROVISION	
Finance	70521	2000	17005	89526
Civic	3050			3050
Grants			2000	2000
Recreation	96233	13400	1500	111133
Snoxhall Pavilion	24890			24890
Allotments	5050			5050
Village Hall	43493	4244		47737
Cemetery	45995	1000		46995
Public Conveniences	18550			18550
Youth Café	12050			12050
Youth Centre	21394		2750	24144
Planning	6050			6050
Events	18740	0	0	18740
TOTAL EST EXPENDITURE FOR 15/16	366016	20644	23255	409915

Budget for 2015/16.

Calculations including transfer of money to set the 2015/16 precept

ESTIMATED EXPENDITURE 15/16	TOTAL DEFICIT
290312	-334211

ESTIMATED NET EXPENDITURE 15/16

Estimated amount needed at 31.03.15	290312
Plus Proposed Special Revenue Funds (Admin, Rec, VH, Cem)	20644
Plus capital provision	23255
Plus 15% of budgetted net exp for 15/16	334211
Plus Revenue Reserve Objective	50132
Minus money returned from Finance EMR	100
Minus money returned from Recreation EMR	15000
Minus estimated revenue reserve 14/15	60536
Minus Grant for Public Conveniences	2000
Minus tax support grant	6311
Minus compulsory grant	24802
FUNDS REQUEST 2014/15	275594

(balance at 31.3.15 - see page 1)

275,594	275,594
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Last year's precept of £268,818 gave a Band D payment of £53,91
The figure of £275,594 gives a Band D payment of £54,58

Final precept figure for 2015/16 agreed by Parish Council December 2014

Cranleigh Parish Council Budget 2015/16. Figures used for
precept calculation 2015/16

CALCULATIONS FOR FORECAST AND BUDGET 2015/16

FINANCE					
Code	Description	Budget 2014/15	Forecast 2014/15	Budget 2015/16	
EXPENDITURE					
4001	Staff Pay	44,500	45,400	46,080	Forecast plus 1.5%
4008	Training	500	500	500	
4009	Travel expenses	250	80	80	
4011	Rates	3,835	3,816	3,874	Forecast plus 1.5%
4014	Electricity	1,000	1,800	1,827	Forecast plus 1.5%
4016	Cleaning	740	732	745	Forecast plus 1.5%
4018	H&S	300	300	300	
4019	Security	130	130	130	
4020	Misc Expenses	1,000	1,000	1,000	
4021	Telephone	2,000	1,500	1,500	
4023	Stationery/printing	700	1,200	1,000	Includes some printing for the Neighbourhood Plan.
4024	Subs	2,725	2,958	3,500	Forecast plus 1.5%
4025	Insurance	2,670	2,462	2,535	Forecast plus 3% to cover index linking
4026	Computer/ IT costs	1,000	1,000	1,000	
4030	Recruitment Advertising	0	0	0	
4032	Publicity	300	300	300	
4036	Prop Maintenance	1,250	2,055	500	Work on CAB and painting and electrical work at PC Office included in forecast.
4038	Equip hire	1,000	1,100	1,000	
4051	Bank Charges	650	650	650	
4055	Accounting support	1,000	1,000	1,000	
4057	Audit fees	2,000	2,000	2,000	
4059	Other professional fees	500	0	0	
4062	Newsletter	1,000	1,000	1,000	
4061	By- Election costs	0	4,000	0	One off payment
		69,050	74,983	70,521	
INCOME					
1090	Interest received	8,000	8,000	1,500	
		8,000	8,000	1,500	
		61,050	66,983	69,021	

CIVIC					
Code	Description	Budget 2014/15	Forecast 2014/15	Budget 2015/16	
EXPENDITURE					
4006	Chairman's Allowance	450	450	450	
4008	Training	500	500	1000	2015/16 budget reflects new councillors
4009	Travel expenses	500	500	1000	2015/16 budget reflects new councillors
4020	Misc Expenses	100	100	100	
	Civic service	0	0	500	
		1,550	1,550	3,050	
		1,550	1,550	3,050	

YOUTH CAFÉ					
Code	Description	Budget 2014/15	Forecast 2014/15	Budget 2015/16	
EXPENDITURE					
4001	Staff Pay	9,931	10,374	10,550	Forecast plus 1.5%
4008	Training	500	400	400	
4018	H&S	100	100	100	
4020	Misc Expenses	1,000	1,000	1,000	
		11,531	11,874	12,050	

INCOME					
1050	Youth café Income	550	550	600	
		550	550	600	
		10,981	11,324	11,450	

		PUBLIC CONVENIENCES			
Code	Description	Budget 2014/15	Forecast 2014/15	Budget 2015/16	
EXPENDITURE					
4001	Staff Pay	4,000	4,000	4,060	Forecast plus 1.5%
4011	Rates	2,202	2,190	2,225	Forecast plus 1.5%
4012	Water	500	500	500	
4014	Electricity	400	250	250	
4016	Cleaning	11,000	9,500	9,000	Change of contractors mid way through the year has saved costs.
4018	H&S	1,500	2,500	1,500	
4025	Insurance	540	500	515	Forecast plus 3% to cover index linking
4036	Prop Maintenance	500	1,000	500	
		20,642	20,440	18,550	
INCOME					
1078	Other Grants Received	8,333	8,333	2,000	
		8,333	8,333	2,000	
		12,309	12,107	16,550	

		PLANNING			
Code	Description	Budget 2014/15	Forecast 2014/15	Budget 2015/16	
EXPENDITURE					
4001	Staff Pay	5,700	5,960	6,050	Forecast plus 1.5%
		5,700	5,960	6,050	
		5,700	5,960	6,050	

		EVENTS			
Code	Description	Budget 2014/15	Forecast 2014/15	Budget 2015/16	
EXPENDITURE					
4001	Staff Pay	17,000	16,000	16,240	Forecast plus 1.5%
4907	Cranleigh event costs	2,500	2,500	2,500	
		19,500	18,500	18,740	
INCOME					
1078	Other Grants Received	2,500	2,500	2,500	
		2,500	2,500	2,500	
		17,000	16,000	16,240	

CALCULATIONS FOR FORECAST AND BUDGET 2015/16

		RECREATION			
Code	Description	Budget 2014/15	Forecast 2014/15	Budget 2015/16	
EXPENDITURE					
4001	Staff Pay	63,185	62,000	65,000	Forecast, increments in response to apprentice qualifications plus 1.5%
4003	Temporary worker	3,040	3,040	1,200	Includes person to maintain Play Park flowerbeds.
4008	Training	1,400	1,400	800	
4009	Travel expenses	500	500	500	
4012	Water	150	300	300	Additional water used in spraying treatments.
4017	Refuse collection	4,236	3,800	3,860	Forecast plus 1.5%
4018	H&S	1,250	1,250	1,250	
4019	Security	700	500	500	
4020	Misc Expenses	1,100	1,000	850	
4021	Telephone	825	700	700	
4024	Subs	45	40	45	Forecast plus 1.5%
4025	Insurance	2,685	2,527	2,603	Forecast plus 3% to cover index linking
4037	Grounds Maintenance	5,500	5,500	5,100	
4038	Equip hire	4,000	4,000	4,300	
4040	Play Park	1,500	1,500	1,500	
4041	Equipment maint	1,500	1,500	2,100	Includes £300 for aerator blades.
4042	Tree management	1,000	1,000	1,000	
4043	Tractor Maintenance	650	650	650	
4044	Fuel and Oil	2,775	2,775	2,775	
4048	Equip purchase	1,200	1,200	1,200	
		97,241	95,182	96,233	
INCOME					
1020	Pitch Hire	3,588	3,588	3,641	Forecast plus 1.5%
1021	tennis income	800	1,500	1,500	
1089	Miscellaneous income	100	0	0	
		4,488	5,088	5,141	
		92,753	90,094	91,092	

		ALLOTMENTS			
Code	Description	Budget 2014/15	Forecast 2014/15	Budget 2015/16	
EXPENDITURE					
4001	Staff Pay	4,015	4,000	4100	Forecast plus 1.5%
4012	Water	205	750	750	
4037	Grounds Maintenance	200	200	200	
		4,420	4,950	5,050	
INCOME					
1010	Rent received	2,810	2,954	3,000	
		2,810	2,954	3,000	
		1,610	1,996	2,050	

		SNOXHALL PAVILION includes costs for Snoxhall Machine Shed			
Code	Description	Budget 2014/15	Forecast 2014/15	Budget 2015/16	
EXPENDITURE					
4001	Staff Pay	9,750	9,650	9,850	Forecast plus 1.5%
4011	Rates	2,083	2,073	2,100	Forecast plus 1.5%
4012	Water	845	400	400	
4014	Electricity	1,400	1,200	1,200	
4015	Gas	2,500	3,500	3,000	
4016	Cleaning	3,700	2,500	2,500	
4017	Refuse collection	1,025	700	1,000	Includes skip for 2015/16
4018	H&S	1,500	1,000	1,500	
4019	Security	513	500	500	
4020	Miscellaneous	0	300	300	
4021	Telephone	300	300	300	
4025	Insurance	1,300	1,204	1,240	Forecast plus 3% to cover index linking
4036	Prop Maintenance	1,000	1,300	1,000	
		25,916	24,627	24,890	
INCOME					
1010	Rent received	6,000	6,500	6,600	
		6,000	6,500	6,600	
		19,916	18,127	18,290	

		YOUTH CENTRE			
Code	Description	Budget 2014/15	Forecast 2014/15	Budget 2015/16	
EXPENDITURE					
4001	Staff Pay	11,900	11,700	11,900	Forecast plus 1.5%
4011	Rates	3,410	3,391	3,442	Forecast plus 1.5%
4012	Water	300	300	300	
4014	Electricity	738	600	650	
4015	Gas	410	410	400	
4016	Cleaning	1,590	1,800	1,800	
4018	H&S	1,000	1,000	1,000	
4019	Security	120	250	250	
4020	Misc Expenses	100	100	100	
4021	Telephone	0	140	140	
4025	Insurance	450	400	412	Forecast plus 3% to cover index linking
4036	Prop Maintenance	2,000	2,000	1,000	
		22,018	22,091	21,394	
INCOME					
1030	Letting Income	11,070	13,000	13,195	
		11,070	13,000	13,195	
		10,948	9,091	8,199	

CALCULATIONS FOR FORECAST 2014/15 AND BUDGET 2015/16

		Village Hall		
Code	Description	Budget 2014/15	Forecast 2014/15	Budget 2015/16
EXPENDITURE				
4001	Staff Pay	13,728	13,430	13,430
4003	Temporary workers	1,666	600	609
4008	Training	400	400	200
4011	Rates	2,352	2,332	2,367
4012	Water	635	635	635
4014	Electricity	1,486	1,800	1,800
4015	Gas	2,640	2,800	2,680
4016	Cleaning	3,167	3,167	3,215
4017	Refuse collection	1,076	680	690
4018	H&S	1,800	1,800	1,800
4019	Security	43	43	44
4020	Misc Expenses	200	200	200
4021	Telephone	159	159	161
1600	Insurance	1,540	1,434	1,478
4032	Publicity	200	210	213
4036	Prop Maintenance	3000	3,000	2,500
4038	Equipment hire	150	150	0
4048	Equip purchase	600	600	0
4059	Other professional fees	268	268	272
	Village Hall Roof			11,200
Total Expenditure		35,110	33,708	43,493

INCOME

450	Cupboard hire	1,200	1,282	1,282
1030	Letting Income	28,000	24,500	24,950
Total Income		29,200	25,782	26,232

5,910	7,926	17,261
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CALCULATIONS FOR FORECAST 2014/15 AND BUDGET 2015/16

		CEMETERY		
Code	Description	Budget 2014/15	Forecast 2014/15	Budget 2015/16
EXPENDITURE				
4001	Staff Pay	31,865	32,865	33,358
4003	Temporary worker	700	700	3,500
4011	Rates	584	577	586
4012	Water	211	150	150
4014	Electricity	72	72	73
4016	Cleaning	0	0	0
4017	Refuse collection	1,400	900	914
4018	H&S	400	400	400
4019	Security	50	50	51
4020	Misc Expenses	600	600	600
4021	Telephone	200	200	203
4024	Subs	310	310	315
4025	Insurance	718	700	721
4032	Publicity	0	0	0
4036	Prop Maintenance	250	250	250
4037	Grounds Maintenance	450	450	450
4038	Equip hire	800	800	800
4039	Flowerbeds	400	400	500
4041	Equipment maintenance	1,100	1,100	1,117
4042	Tree management	500	500	500
4044	Fuel and Oil	600	600	609
4048	Equip purchase	600	600	900
Total Expenditure		41,810	42,224	45,995

INCOME

1040	Burial Fees	8,352	8,352	8,477
1041	Memorial fees	4,305	4,305	4,370
1042	Grant of Rights	3,235	3,235	3,284
1078	Other Grants Received	25	25	25
	Transfer of graves	769	769	781
Total Income		16,686	16,686	16,936

25,124	25,538	29,059
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